

President Mark Breckheimer called the regular Board Meeting to order at 7 p.m. on Tuesday, March 9, 2021.

Roll Call – Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld and Breckheimer. Others present were Dennis DuPrey, Kim Plate, Mike Loose, Anita Loose, Ed Byrne, Dillion Beyer, Jeff Wiese, Lyn Wiese and Jim Schmidt (via computer).

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next Board Meeting – none.

Announcements – Annual Spring Clean will be held May 1, 2021 from 8 a.m. – 11 a.m. The Annual Assessor Open Book Session (by phone only) will be held April 22, 2021 from 4 p.m. – 6 p.m. The Annual Board of Review will be held on May 19, 2021 from 5:30 p.m. – 7:30 p.m.

Minutes – Action – to approve the Board Meeting minutes as presented – motion: Schrubbe; second: Roehrig; carried. The Fire Department minutes were presented to the Board – Action – to accept the Fire Department's minutes and place them on file – motion: Starfeld; second: Roehrig; carried. The First Responder minutes were present to the Board – Action – to accept the First Responder minutes and place them on file – motion: Schrubbe; second: Starfeld; carried.

Treasurer's Report for the Village of Hilbert - balances – (\$685,293.77) General fund; \$983,688.53 Sewer fund; \$196,847.00 Water fund; \$1.00 DOA Block Grant fund; \$287,065.49 TID #1 fund; \$1,113,233.29 T-Plus fund; \$32,674.41 First Responder fund; (\$208,140.46) TID #2 fund; \$680,713.98 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Starfeld; second: Kueler; carried. The Fire Department treasurer's report was presented to the Board. Action – to approve the Fire Department treasurer's reports as presented – motion: Starfeld; second: Roehrig; carried. The First Responder treasurer's report was presented to the Board. Action – to approve the First Responder treasurer's reports as presented – motion: Schrubbe; second: Starfeld; carried.

Claims – examined and discussed. Action – to pay all claims – motion: Schrubbe; second: Starfeld; carried.

Correspondence – There was no MEG Newsletter presented to the Board. The Boardman & Clark Newsletter was presented to the Board for their information. The Calumet County Focus on Calumet Newsletters were presented to the Board for their information. The article from Water World regarding smart metering for water utilities was presented to the Board for their information. The Notice of Upcoming Local Government 101 webinar offerings was presented to the Board for their information. Breckheimer explained all classes would be on-line. The correspondence from the Department of Revenue regarding law changes due to 2021 WI Act 1 was presented to the Board for their information. DuPrey explained that the main one that affected the Board will be the mandatory training regarding members of the Board of Review which will happen in January 2022. He also stated that there are some timing changes for notices. The correspondence from League of WI Municipalities regarding budget proposals was presented to the Board for their information. DuPrey went over some of the highlights of the proposals: There would be an increase for shared revenue for the first time in over a dozen years. Each municipality's payment will be increased by 2% over its 2020 levels for 2021 payments and then will be increased by 2% again in 2022 over 2021's payments. A change in levy limits would allow municipalities to increase levies by the greater of the percentage change in equalized value due to net new construction or 2%. A change on general transportation aids would increase the aid by 2% for municipalities beginning in 2022 and by another 2% in 2023. A change on housing would establish an affordable workforce housing grant program. A change on broadband would expand access in Wisconsin and also a change in FMLA would expand the FMLA to apply the law to employers with at least 25, instead of 50 employees.

Reports - The report of labor hours was presented to the Board for their information. The report on building permits was presented to the Board for their information. The Notice of Receipt of the Quarterly Cable TV Franchise Fees in the amount of \$2,053.24 was presented to the Board for their information. The Report of 2020 Payroll was presented to the Board for their information. The Report from the WI DOR- Current Year Final Major Class Comparison was presented to the Board for their information. DuPrey explained that there was no change from the preliminary report. The residential is still not in compliance (and hasn't been for the last couple of years) primarily due to homes selling so high above what they are assessed it. There will be continued discussion on how to address this.

Unfinished Business:

2021 Projects – Plate explained that they are still waiting on the wetland permit on the trail which is holding everything up. He stated that they are looking at late March or early April for the bid. Starfeld stated that maybe Plate can get a hold of the guy that was in charge of the creek on the other side of the Village because he didn't seem to want to touch it. This guy, with the trail, seems way too involved with it. Plate stated that they may have to split the trail project from the street project so it doesn't get held up any longer.

Recycling/Rubbish – The monthly report was presented to the Board for their information.

Police Protection for the Village – The monthly report was presented to the Board for their information.

Fire Department – Chief Loose informed the Board that there were no fire calls since their last meeting. He stated that they are busy planning the summer events. He also mentioned that there will be a Brat Fry event happening soon. It will be at the park and cars can just pull up, place their orders, get their food and drive away. Nolan thought that sounded like a great idea. The Board agreed. Discussion and

possible action regarding options for funding the purchase of replacement fire hose – Chief Loose explained that he placed an order for the hoses in November 2020 and that they didn't get billed for them until February 2021. The hoses were part of the 2020 budget. DuPrey explained that once the year ends, that any unused monies that don't get specifically put in reserves, get absorbed into the general fund balance. Which is what happened in this case because the year was closed out and has already been audited. Keuler questioned who wrote on the invoice that it was 332% above budget? DuPrey stated he did because only \$670 was set aside for the hoses in 2020 and the final cost came in at \$2,230.60. Chief Loose stated that this was because instead of the 50 ft. hoses they went with the 100 ft. hoses. He also stated that there was money budgeted in 2020 for boots in the amount of \$1,480; which, since he knew the hoses were going to be more, he did not purchase. So, if you include the funds that were set aside for the boots, along with the \$670 budgeted, you'd be at \$2,150; which is close to the cost of what the hoses are. Roehrig questioned why was there such a delay in ordering them? Chief Loose stated that he ordered them in November but in his mind, he thought he actually ordered them sooner but realized he didn't. Action – to take the funds from fund balance to pay the invoice in the amount of \$2,230.60 – motion: Starfeld; second: Keuler; carried.

TID District #1 – DuPrey explained that the final report has been submitted and the TID#1 should be closed out soon.

TID District #2 – nothing.

Wastewater Treatment Plant – nothing new.

Well #4 – Plate explained that they emptied and cleaned out the well. It is normally done once a year but they will be changing it to twice a year just to make the cleaning easier. Keuler asked if they send in a water sample when they do this? Plate stated that, yes, they did.

Village Meadow Subdivision – Mail Delivery – Response from the postal service on the appeal to the CBU's – DuPrey explained that they received a response from the appeal letter and it was denied. It seems like it was a standard denial and that the next step would be to submit a 2nd appeal letter which will take about 30 days to get a response. The Board agreed that the second appeal should be submitted. Action – to submit the second appeal in regards to the cluster box units – motion: Schrubbe; second: Nolan; carried. Subdivision Improvements – DuPrey informed the Board that there have been two more accepted offers on two lots. This would bring the total to 6 out of 14 lots sold. He stated that there has been some discussion on starting the next phase. Just the beginning steps, such as getting it laid out, but not as far as the infrastructure. The process could take 7 months so it's a good idea to get it started; you don't want people interested in lots and not have them available.

Fochs Trails Subdivision – Plate stated that he has no updates. Starfeld stated that Charlie Fochs contacted him wondering if the Village had any plans to do curbing this year. Plate said, yes, some on 2nd Street. Starfeld suggested that Plate gets a hold of Fochs when the time gets closer to coordinate it because Fochs also needs a small amount of curbing done. Plate agreed.

Purchase of the Bel Brands Property – Discussion and possible action regarding the approval of the fourth amendment to the Commercial Offer to Purchase – This would extend the closing date to May 31, 2021. DuPrey stated that this will allow for more time for the grants to come through. Bel Brands is fine with this new date. Action – to approval the fourth amendment to the Commercial Offer to Purchase – motion: Schrubbe; second: Keuler; carried. Discussion and possible action regarding RFQ procedure for hiring an engineer for the project – DuPrey explained that (if approved) the RFQ's can be sent out tomorrow. He stated that the engineers listed to get an RFQ are: Martenson & Eisele, Inc., Westwood and Cedar Corporation. He feels that Robert E. Lee should also be added to that list due to the working relationship that they have with the Village. The Board agreed. There would be a Special Board Meeting held towards the end of March to review the RFQ's and make a decision. Action – to accept the RFQ procedure for hiring an engineer for the Bel Brands Project with the addition of Robert E. Lee as one of the engineers getting the request – motion: Schrubbe; second: Starfeld; carried. DuPrey also informed the Board that the environmental review and release of funds were approved so hopefully the contracts will be coming soon.

Hilbert Housing Authority – no updates.

2020 Census – no updates.

Discussion and possible action regarding possible zoning code violation – no updates.

COVID-19 – DuPrey stated everything is still going well having the office open. Starfeld questioned whether the Board Meetings can be moved back to the Village Hall. Nolan stated that she prefers them at the community center yet. Schrubbe stated that unless the entire Board agrees unanimously, he thinks the meetings should stay at the Community Center. Breckheimer stated that he thinks he would be a good idea to told off on going back to the Village Hall for a few more months. It was decided that the meetings would continue to be at the Community Center (at least for the next few months) and can be readdressed at that time.

New Business:

Application for Operator Licenses – Action – to approve the request for an operator's license for Jenna Gillis – motion: Schrubbe; second: Keuler; carried. Action – to approve the request to an operator's license for Amanda Testroete – motion: Schrubbe; second: Keuler; carried. Action – to approve the request for an operator's license for Tilak Khadka – motion: Schrubbe; second: Starfeld; carried.

Classes/Seminars/Schooling for Employees – Plate informed the Board that he and Mark Fochs will be

attending the NE Water Association Meeting in April. The cost is \$20/person so no Board approval is needed.

Reports on schooling/training sessions – none.

Water & Sewer Committee – Action – to approve the meeting minutes – motion: Schrubbe; second: Starfeld; carried. Committee recommendation regarding amending hauler rates – The committee felt that the rates were a little low compared to other municipalities and should be raised slightly. DuPrey requested that if this recommendation is approved, that it doesn't become effective until the first of the month due to the billing cycle. Plate stated that he also needs to order new hauler slips that will have more information required on them and those may take a little while to get. The Board then discussed making it effective as of May 1st to have enough time to send out notifications and to get the new slips in. Action – to raise the rates as suggested by the committee effective May 1, 2021 – motion: Starfeld; second: Schrubbe; carried. No further action needed. Recommendation regarding purchasing used portable DO/ORP probe – The used portable DO/ORP probe is \$996. Plate stated that right now they don't have any probe to use. This makes it difficult because by the time they test and realize that there's an issue, they are already playing catch-up to try figure out what's off. Keuler stated that the probe is something that they have to have at the WWTP; it's just too difficult to work effectively without one. Starfeld questioned why they just don't buy a new hand held one for \$1k more to make sure the used one doesn't go belly up? Plate stated that he isn't too worried about that happening because a majority of the parts on the used hand held are actually new. Plate stated that eventually they'd like to budget for a permanent system; which could cost approximately \$12k. This would help with proper functioning so the tanks can be monitored to try to optimize the plant operation. Breckheimer stated that if the truck that is being recommended gets approved that would leave \$10k left from that budget; should they consider getting a permanent system right away? DuPrey stated that he thinks they should start with the hand held to get the feeling on exactly what they need and can collect data and see what direction that they want to go in. Plate agreed. He feels like the used hand held will get them thru until a permanent system can be purchased and this will help them see what works and what doesn't work. Action – to purchase the used portable DO/ORP probe in the amount of \$996 – motion: Schrubbe; second: Starfeld; carried. No further action needed. Committee recommendation regarding the replacement of the scum & drain pump – Plate explained the two options are either to rebuild it or replace it with a new pump. Review of the information provided shows that it is more cost effective to replace the pump than to rebuild it. The funds would come from the equipment replacement fund. Action – to approve the purchase of a new scum & drain pump in the amount of \$3,560 – motion: Starfeld; second: Keuler; carried. No further action needed. Committee recommendation regarding the purchase of a new pick-up truck – It is noted that Tom Roehrig and Mark Breckheimer recused themselves from any discussion or voting on this item because the company that they are employed by submitted one of the quotes received. It was stated that the difference in price between each vehicle is about \$2k-\$3k and the difference in mileage is about 1 to 2 mpg. Keuler stated that the committee narrowed it down to looking at the three-quarter ton trucks only because they determined this would be most beneficial for what they want the truck to haul. Once that was narrowed down, they compared all the three-quarter tons and went from there. The trade in value of the current truck is \$5,700. This would bring the price to approximately \$23,000 through L&S. Action – to purchase the truck from L&S as recommended by the committee – motion: Kueler; second: Schrubbe; carried. No further action needed. Committee recommendation regarding the disposal of the old jetter – Plate stated that his suggestion was to put it on the Government Surplus website to see what they could get for it. It's not worth much but would probably get more from this than just scrapping it out. Starfeld agreed that we should try to sell it and what we get for it we get. Action – to list the old jetter for sale on the Government Surplus website – motion: Schrubbe; second: Starfeld; carried. No further action needed. Committee recommendation regarding the use of the new jetter outside of Village operations – It was stated that the committee was not in favor of allowing others to rent the jetter. However, they were in favor of the jetter being used (by a Village employee) to help assist other municipalities at no charge when needed in emergency situations. Starfeld question why no charge? Keuler stated that he remembered a time when Chilton needed help with machinery and other municipalities stepped up to help at no charge. He thinks this was great and if we do this for other municipalities, he knows that those municipalities would do the same for Hilbert. It's just a nice neighborly thing to do. Starfeld agreed. Action – to allow the use of the new jetter outside Village operations to assist other municipalities when needed, with a Village employee operating the equipment – motion: Schrubbe; second: Starfeld; carried. No further action needed.

Plan Commission – Action – to approve the meeting minutes – motion: Schrubbe; second: Roehrig; carried. Committee recommendation regarding the request from Jeff & Lyn Wiese to rezone property from Industrial to R-1 Single Family Residential – DuPrey explained that the section of property being discussed is on the northeast corner of land currently owned by Fox Valley Alfalfa Mill. The total acres would be approximately 5 acres. DuPrey explained how the committee went over the information on spot zoning and the pros and cons of splitting and rezoning the property. The property would not have water or sewer service from the Village. The land, as it stands now as AG use, has a very low assessment for property taxes. If split and rezoned, the house on it (as is being proposed) would have a positive affect on the tax base of the Village and could possibly spur further development in that area. Approving this would satisfy public purpose because it would generate additional tax dollars to the Village. Action – to

schedule a public hearing for the request to rezone the property as recommended by the committee to April 20, 2021 at 7 p.m. with the monthly Board Meeting to follow – motion: Schrubbe; second: Starfeld; carried. No further action needed.

Discussion and possible action regarding the Cheesehead Run on 8/14/21 – DuPrey stated this is a great annual event which draws in many people. Like in prior years, they would like to close off a portion of Main Street, from west of the railroad tracks on Main Street to 3rd Street during the morning hour until 12:30 p.m. Action – to approve the request for the Cheesehead Run to take place on August 14, 2021 and for the portion of Main Street to be closed off during the event – motion: Starfeld; second: Keuler; carried.

Discussion and possible action regarding a memorial tree in memory of John “Jack” Mathes – Dillion Beyer addressed the Board. He explained that the family of Jack would like to plant a tree near “Jack’s Barber Shop”. The closest Village owned property would be Railroad Park. Dillion stated that would be great. Greenleaf Landscaping would plant the tree and a plaque would be placed there in memory of Jack. The Board just asked that prior to the planting of the tree that Dillion checks in with Plate to determine the best location for it. Dillion agreed. Action – to approve the request for the memorial tree as presented with the location being approved by Plate – motion: Starfeld; second: Schrubbe; carried.

Discussion and possible action regarding the selling of an air compressor – There is an old air compressor that is currently being stored at the Fire Department. Plate stated that it did not work, however; they did have the parts replaced that needed to be. It would be sold “as is”. Action – to put the air compressor for sale on the Government Surplus website – motion: Schrubbe; second: Roehrig; carried.

Village Board Member Informational Report – Schrubbe mentioned that he heard many compliments on the snow plowing this season (along with a few of the normal complaints) and just wanted to pass that along to the Public Works Department.

Village Personnel Informational Report – DuPrey informed the Board that the Village may be receiving funds from the American Rescue Plan; which is aid sent to municipalities that were affected by the virus. The Village may be looking at receiving between \$200k - \$241k. The details are not yet available as to what criteria needs to be met to spend the funds, but it sounds like reimbursement for loss of revenue, grants to help small local businesses, etc. may be some options. Nolan mentioned the loss of revenue for the Fire Department from not being able to have the 4th of July parade and picnic should be considered also. This was discussed for several minutes among the Board. However, DuPrey reminded them that we have to wait and see what the stipulations are for the spending of the funds and how they can be implemented. We don’t need to decide how to spend the money just yet. Let’s get the funds and guidelines first.

President’s Report – nothing.

Adjournment – Action – to adjourn – motion: Schrubbe; second: Starfeld-; carried. The meeting was adjourned at 7:49 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk Treasurer

President Mark Breckheimer called the special meeting of the Village Board to order at 6 p.m. on Wednesday, April 7, 2021.

Roll Call – all members present. Also present was Dennis DuPrey, Kim Plate, Lori Ott, Seth Hudson (Cedar Corporation), Tom Piepenburg, John Noskowiak, Anita Loose, Jim Schmidt, Howard and Dixie Miles (Century 21), Heather Reif (Reif Realty) and David Norby (Brillion News).

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next Board Meeting – John Noskowiak addressed the Board with some concerns and inquiries. Breckheimer reminded him that they can listen to his comments but cannot discuss or act upon them because they are not listed on the agenda. Noskowiak stated that the pond located behind his property in Fochs Trails Subdivision is half full of algae. He stated that last year the cattails got sprayed and he was thinking maybe this created debris on the bottom of the pond. He isn’t sure if it needs to get dug out with a backhoe or how it was going to get corrected. He also had concerns about the meander area around the pond. He heard that the property owners are now responsible for up to the middle of the creek and must maintain that themselves now. If this is true, he then has issues with the rocks that were placed there because those could be considered a safety hazard if he has to keep that area clear. He was informed that would be discussed at the next Street Committee meeting and Starfeld would inform him when that will be held. He then stated that during his walks he notices a lot of overflowing recycling bins with cardboard in them. He thought it might be worth mentioning to the Board to maybe have a dumpster that’s available to residents, for cardboard only, that residents could have access to. Schrubbe will put this on the agenda for the next Recycling Committee meeting.

Announcements – none.

President’s Report – none.

The Village Board then convened into closed session under S. 19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Action – to convene into closed session – motion: Schrubbe; second: Roehrig; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

The Board then reconvened back into open session: Action – to reconvene back into open session – motion: Schrubbe; second: Starfeld; Roll Call Vote – yes: Bolwerk, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Breckheimer; carried.

Unfinished Business:

TIF District #1 – Final Accounting Report – DuPrey informed the Board that TIF #1 is now closed out. It was a successful TIF at \$4.7 million overall. TIF#2 is currently at \$18.9 million. TIF #1 ended with a surplus of \$209,755. DuPrey supplied the Board with a chart that shows how this amount will get distributed as follows: Village of Hilbert (30%) \$62,926.50; School District of Hilbert (43%) \$90,194.65; Calumet County (23%) \$48,243.65 and Fox Valley Technical College (4%) \$8,390.20. The final audit will be completed and submitted.

Village Meadows Subdivision – Mail Delivery – DuPrey informed the Board that their second appeal has been denied. There is one more level of appeal that the Board can send a request to. Action – to send a 3rd appeal to the USPS regarding the cluster boxes in Village Meadows – motion: Starfeld; second: Schrubbe; carried. Subdivision Improvements – DuPrey and Breckheimer updated the Board regarding the lots. There are now 6 closed sales and 2 accepted offers. So, a total of 8/14 of the lots. DuPrey stated that not including the first house built; the estimate is \$1.1 million.

Purchase of Bel Brands Property – Discussion and possible action regarding Request for Qualifications for Engineering Services proposals received – Prior to the start of the meeting the Board members turned in their score sheets to DuPrey. DuPrey tallied the results. Robert E. Lee received a score of 89. Cedar Corporation received a score of 95. Action – to approve and accept the Request for Qualifications for Engineering Service proposals from Cedar Corporation – motion: Roehrig; second: Schrubbe; carried.

Update on the project – DuPrey stated that the federal required acquisition relocation for the DOA has been completed. Bel Brands accepted the waiver of appraisal and agree to the purchase price. Keuler questioned how much the project will cost the Village? DuPrey informed him that the Phase 1 and Phase 2, which were done prior to receiving the grants, will be the only costs to the Village. Otherwise, the site cost, demolition, etc. will all be covered by the grant. Starfeld stated as long as we don't go over-budget. DuPrey stated that is correct and the budget is \$738k. That amount is public record but will not go out during the bidding procedure. Seth Hudson informed the Board as the process starts, and continues, he will have Mitch come to a meeting to walk everyone through the general specs. He said this a great way to make sure everyone is on the same page and understanding all the steps. Keuler questioned whether the bricks could be saved from the building. Hudson stated that they could not due to the asbestos. Keuler then asked about the concrete flooring and if that could be crushed and used as fill? Hudson stated that he was not sure on that and would have to see if that was tested for asbestos. Breckheimer stated that he doesn't think it's worth the risk of the grant dollars to even mess with it. It makes the most sense just to have the demolition company deal with it due to the asbestos. The Board agreed.

Hilbert Housing Authority – Discussion and possible action regarding pre-payment of principal balances on the loans for the property – Keuler asked what funds would be used to make the payment? DuPrey stated that it would come out of fund balance and that amount would get returned to the fund balance once the properties are sold; with any extra funds over that amount, going towards whatever the Board decides. Action – to pre-pay the principal balance on the loans for the both of the mortgages – motion: Schrubbe; second: Starfeld; carried. Discussion and possible action regarding Offer(s) to Purchase for the properties – The properties being referred to are the Sunrise I and Sunrise II Apartments located on S. 3rd Street. Action – to accept the counter offer from Michael Taddy as presented – motion: Schrubbe; second: Roehrig; carried.

Well #4 Project – Update on the Rate Case Application – DuPrey stated everything is progressing along. They will more than likely review the process early next week and should be done in a couple weeks after that. They will then give us an update with their recommendations.

COVID-19 – DuPrey addressed the Board. He informed the Board since the mask mandate is no longer in effect, he wanted to know everyone's thoughts on the requirement of masks in the office. Right now, when someone comes into the office both himself and Kieso wear a mask. He, however, will be getting his second vaccination shot on Friday and feels that according to the CDC guidelines that he should not be required to do so. Nolan stated that she has co-workers that have been vaccinated and have still ended up getting COVID. A much less severe case, but it still happens. The Board discussed the options regarding the masks. Breckheimer stated that he feels that if there are only the two of them in the office they can decide if they want to wear them, but, if a resident comes in then they should put a mask on. DuPrey disagreed and said because of his vaccination he should not be required to do so. He stated that he and Kieso have followed the protocol instituted by the Board since the beginning, however; not all Village employees are doing the same. He addressed Plate and stated that he's sorry Kim but your

public work employees are not adhering to those rules. It was questioned whether this was inside or outside of the building? DuPrey stated both and even when they are entering residents' home. Keuler stated that the masks must be worn when entering homes. Plate did not respond. There were a few suggestions that if you are vaccinated then a mask should not be required. Kieso then stated that if vaccinated employees were to get different treatment (regarding the wearing of masks) than unvaccinated employees; she would feel like she was being discriminated against because she prefers not to be vaccinated. Nolan responded to Kieso that she would not be. Kieso disagreed and felt like she would be. Kieso said she has no issue whether someone does or does not wear a mask but it should be their choice. Starfeld stated that we should just be done with the masks. After much discussion the Board reached an agreement. Schrubbe questioned whether they have to make a formal motion on it? DuPrey stated that the protocol to wear the masks was done with a formal motion so any other changes should also be. Action – to follow Calumet County guidelines which states that masks are recommended but not mandated – motion: Starfeld; second; Keuler; carried.

Adjournment – Action – to adjourn – motion: Schrubbe; second: Roehrig; carried. The meeting was adjourned at 7:19 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk Treasurer